

Charter of good use of the AGOS music rooms

The AGOS music rooms (**room A110 for group music practice only and room A101 for individual music practice**) are available to all person working on the Inria Sophia Antipolis - Méditerranée site. They allow to practice music in very comfortable conditions:

- For room A110 reserved for bands only: soundproof room, numerous instruments and amplifiers available, etc.
- For room A101 reserved for individual musicians: a room containing an 88-key piano and a music stand.

In order to guarantee an optimal and non-damaging use of the equipment, and thus to preserve the qualities of this community room, each user is asked to respect some elementary rules of good use listed below.

Access to the rooms is conditional upon filling out an information form, signing this charter and *meeting with a person in charge of the music activity to whom these documents must be given in person*.

There are two basic rules for the use of the rooms:

- **Priority is given to reservations.** The reservation of rooms is done through the shared calendar (Zimbra). Reservations are therefore strongly recommended. They also make it possible to produce occupancy statistics to justify the musical activity in the Inria center.
- **It is forbidden to reserve room A110 (group music practice) for individual use.** We remind you that room A101 is dedicated to individual practice. However, if room A110 is available, an individual user may have access to it.

Any user who accesses the rooms with his badge is considered responsible for them. As such, this user may allow other musicians (Inria or external) to enter the rooms under his/her own responsibility. In this case, he/she is responsible for ensuring that all users accompanying him/her respect the rules of good use. Failure to comply with these rules, in whole or in part, will result in the invalidation of his or her badge for the opening of the rooms (he or she will still be able to go into the rooms under the responsibility of someone else).

The rules of good use are as follows:

- The hours of use of the music rooms must be respected. They are subject to the access rules of the Inria site.
 - Working days: **from 12:00 to 13:00 and from 18:00 to 22:00**;
 - Saturdays and holidays: from 8:00 am to 8:00 pm;
 - Sundays and holidays: from 12:00 to 18:00.
- Any defective, damaged or missing equipment must be reported to the room managers as soon as possible. In the event of non-reporting, the responsibility of the last key holder may be considered by the managers.
- The material is fragile and must be handled with care. Do not use equipment that you do not know in a random way, but rather read the available documentation or ask the room managers for advice.
- It is strongly recommended to follow the nomenclature on the cables. In general, one should not attempt to make connections between the various sound and amplification devices that one does not know, otherwise one could seriously damage or even destroy them. Here again, it is best to consult the documentation or to ask the hall manager for advice.
- The powering of sound and amplification equipment must always be done after having cut the gains and output volumes of the equipment.
- When leaving a room, it is imperative to make sure that all electrical equipment is turned off and that instruments are properly stored and returned to their original position (especially drum settings). All equipment that has been disturbed must be returned to its original position. All broken connections must be replaced with the same ones. The cleanliness of the rooms must be respected. Any problem with storage, bad connections or cleanliness must be reported to the managers. The responsibility of the last key holder may be considered.

- It is possible to borrow equipment for use outside Inria. To do so, the loan form must be filled out and approval must be requested from the room managers.
- Users are asked to register on the mailing list agos-sophia.musique@inria.fr

I have understood and accept the terms of this charter of good use of the music rooms

First name, last name :

Location :

Date :

Signature :